

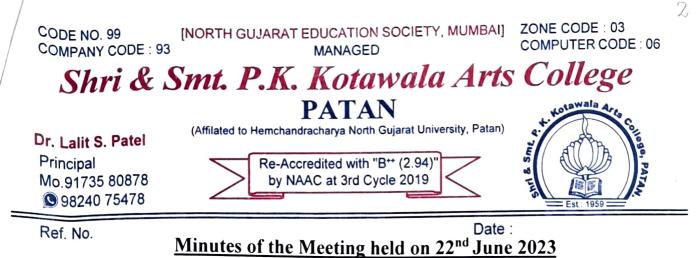
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8. Community Representative

Administrative Office : Room No. 01, Arts & Science Building, College Campus, Rajmahel RoadPATAN (N.G.) 384265. Phone 02766 - 297732 E-mail : artspatan@yahoo.co.in Website : www.patanarts.org

Dr. Atul Agrawal

A.



Agenda:

- To modify and recompose Internal Quality Assurance Cell for the New Year 2023-24
- To discuss the results of the previous year and think of suggestions for improvement during the year 2023-24
- To organize Orientation programme for the First Year B.A. students
- To form various committees for co curricular and extra-curricular activities
- To prepare a Plan of Action for the academic year 2023-24
- To consider any other suggestions

The following proceedings took place and certain points were discussed in the meeting:

- 1. Principal as a Chairperson of the IQAC suggested continuing the existing IQAC committee with a slight modification for the Academic year 2023-24. In the Administrative Staff of the IQAC Ms. Heenaben Jansari (Head Clerk) has been replaced with Mr. Hardik D. Pancholi (Accontant).
- 2. The functions and role of IQAC in sustaining the quality of the academic programmes of the university were highlighted.
- 3. Following the tradition, the IQAC suggested to organise the Orientation Programme for the newly enrolled students of B.A.Semester-1.
- 4. Principal as the Chairperson of the IQAC discussed the whole concept of NEP 2020 and decided to take necessary steps at all levels (Faculty, Students, and Administrative Staff) for the effective and successful implementation of the NEP 2020.
- 5. Compared to surrounding colleges, our institution has still continued to remain in priority for the students.
- 6. The members came up with formation of different committees made of faculty members from various departments. This is surely going to inspire each and every faculty member for active involvement in all the activities in the college.
- 6. Plan of action for the academic year was devised and the measures to be implemented were suggested.

(Dr. R. S. Patel) Shri & Smt. P. K. Kotawala Arts College Coordinator PATAN. (N.G.)

1. Chairperson

Prin. Dr. L. S. Patel

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2.	Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator)		
	22 Dr. P. D. Rao (Co-Coordinator) www. 23 Dr. M. L. Revadivala		
	2.4 Dr. K. D. Vaishnav (Low 2.5 Dr. R. H. Parekh & foreket		
	2.6 Dr. A. A. Pathak 2.7 Dr. Z. B. Jani - Mon Management Representatives: 3.1 Dr. J. H. Pancholi J-H. Panchow		
3.	Management Representatives: 3.1 Dr. J. H. Pancholi J-H. Pancholi		
	3.2 Mr. Gordhanbhai Thakkar Br. D. B. Rathva		
4.	External Expert: Dr. D. B. Rathva – The		
5.	Administrative Staff		
	5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Ms. Heenaben Jansari (Head Clerk)		
6.	Alumni Member		
	6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav		
7.	Members of Parents Association Shri Atmaram Desai		
8.	Community Representative Dr. Atul Agrawal		

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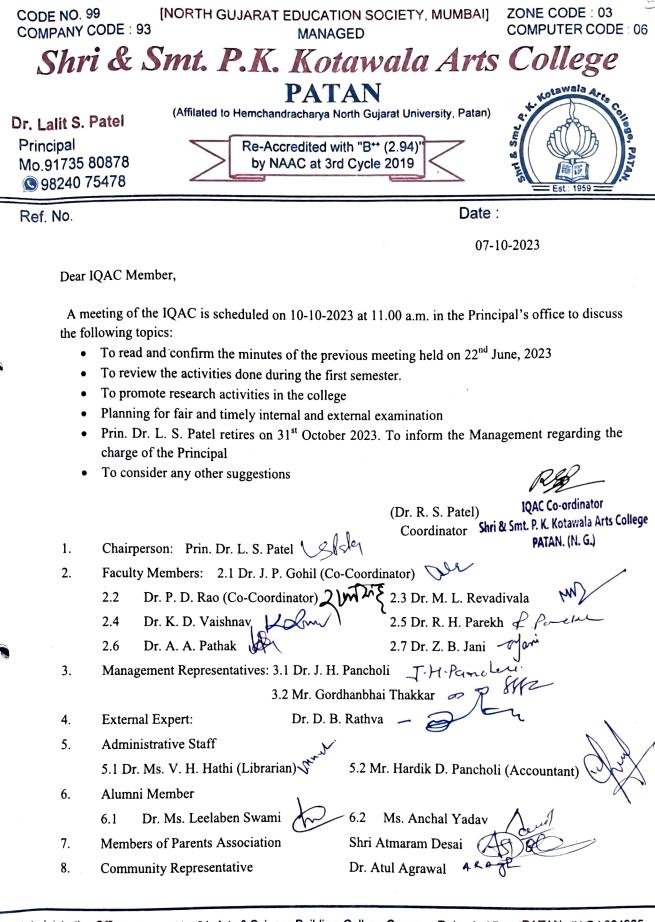
New IQAC for the Academic Year: 2023-24

1. Dr. L. S. Patel Chairperson (Head of the Institution)			
2. Teachers (IQAC Members)			
Dr. R. S. Patel	(Coordinator)		
Dr. J. P. Gohil	(Co Coordinator)		
Dr. P. D. Rao	(Co Coordinator)		
Dr. M. L. Revadivala			
Dr. K. D. Vaishnav			
Dr. A. A. Pathak			
Dr. R. H. Parekh			
Dr. Z. B. Jani			
3. One member from the Ma	nagement		
Mr. Gordhanbhai G. Thakkar			
4. Few Senior Administrative Officers			
Dr. Ms. V. H. Hathi (Librarian)			
Mr. Hardik D. Panche	oli (Accountant)		

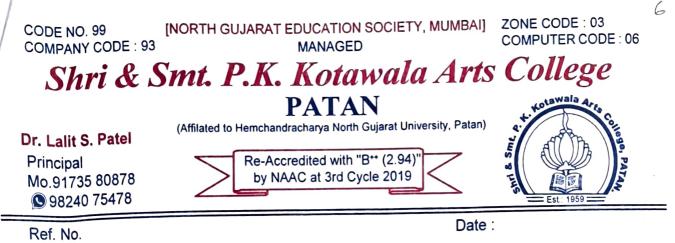
5. One nominee each from local society, Students and Alumni Dr. Atul Agrawal (Nominee from local Society) Ms. Anchal Yadav (Student Representative) Dr. Ms. Leelaben Swami (Alumni Representative)
6. External Expert: Dr. D. B. Rathava
7. One nominee each from Employers /Industrialists/Stakeholders

7. One nonlinee each from Employers /Industrialists/Stakeholders
 Dr. J. H. Pancholi (Executive Director) (Nominee of the Employers)
 8. One of the senior teachers as the coordinator/Director of the IQAC

Dr. R. S. Patel (Coordinator of the IQAC)



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Minutes of the Meeting held on 10th October 2023

Agenda:

- To read and confirm the minutes of the previous meeting held on 22nd June 2023
- To review the activities done during the first semester
- To promote research activities in the college
- Planning for fair and timely examination
- Prin. Dr. L. S. Patel retires on 31st October 2023. To inform the Management regarding the charge of the Principal
- To consider any other suggestions

The following proceedings took place and certain points were discussed in the meeting:

- 1. The minutes of the previous meeting were read and confirmed unanimously.
- 2. The IQAC showed its keenness on holding seminars, debates, quiz, etc. for students of various departments.
- 3. The IQAC also emphasised on research activities on the part of both faculties and students. They will come up with a plan in the faculty meeting.
- 4. The IQAC noticed that along with taking academic care of the students, the college carried out Blood Group Testing Camp and Thelessemia Check-up camp for the health care of the students.
- 5. Prin. Dr. L. S. Patel retires on 31st October 2023. The IQAC informed the Management regarding the charge of the Principal.
- 6. The members of the IQAC made suggestions to hold examination in a fair manner.

(Dr. R. S. Patel) 10/10 co-ordinator Coordina Shri & Smt. P. K. Kotawala Arts College PATAN. (N. G.)

Dr. P. D. Rao (Co-Coordinator) 2004 2.4 Dr. K. D. Vaishnav

Dr. Z. B. Jani Com

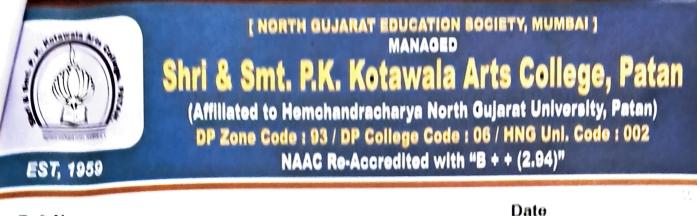
Prin. Dr. L. S. Patel

2.6

- 1. Chairperson
- 2. Faculty Members
 - 2.1 Dr. J. P. Gohil (Co-Coordinator) 2.2
 - 2.3 Dr. M. L. Revadivala 🖍
 - 2.5 Dr. R. H. Parekh & Ponette
 - 2.7 Dr A A Pathak

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3.	Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Pomeheli		
	3.2 Mr. Gordhanbhai Thakkar 🐢 og Stree		
4.	External Expert: Dr. D. B. Rathva -		
5.	Administrative Staff		
	5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant)		
6.	Alumni Member		
	6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav		
7.	Members of Parents Association Shri Atmaram Desai		
8.	Community Representative Dr. Atul Agrawal .		
	-		



Ref. No. :

05-12-2023

Dear IQAC Member,

A meeting of the IQAC is scheduled on 09/12/2023 at 11.00 a.m. in the Principal's Office to discuss the below stated topics:

- To read and confirm the minutes of the previous meeting held on 10th October, 2023
- To get the institute's magazine Nishtha published with ISBN number
- To arrange study tours, cultural activities and other extra-curricular activities
- To organise a National Seminar in Prakrit
- To consider any other suggestions

	(Dr. R. S. Patel) (Dr. Coordinator Shri & Smt. P. K. Kotawala Arts College Coordinator Shri & Smt. P. K. Kotawala Arts College PATAN. (N. G.)
1.	Chairperson: Dr. K. D. Vaishnav (I/C Principal)
2,	De la Alta de la De L D. Cabil (Co Coordinator)
	2.2 Dr. P. D. Rao (Co-Coordinator) 2 Un 2 2.3 Dr. M. L. Revadivala
	Faculty Members: 2.1 Dr. J. P. Gonii (Co-Coordinator) 2.2 Dr. P. D. Rao (Co-Coordinator) 2.4 Dr. K. D. Vaishnay 2.4 Dr. K. D. Vaishnay 2.6 Dr. A. A. Pathak
	2.6 Dr. A. A. Pathak 2.7 Dr. Z. B. Jani - Color
3.	2.4 Dr. A. A. Pathak 2.6 Dr. A. A. Pathak Management Representatives: 3.1 Dr. J. H. Pancholi 3.2 Mr. Gordhanbhai Thakkar Dr. D. B. Rathya
	3.2 Mr. Gordhanbhai Thakkar 💦 🖉 🖉
4.	External Expert: Dr. D. B. Rathva _
5.	Administrative Staff
	5.1 Dr. Ms. V. H. Hathi (Librarian) - New 5.2 Mr. Hardik D. Pancholi (Accountant)
6.	Alumni Member
	6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav
7.	Members of Parents Association Shri Atmaram Desai
8.	Community Representative Dr. Atul Agrawal 920 g



[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED Shri & Smt. P.K. Kotawala Arts College, Patan (Affiliated to Hemchandracharya North Gujarat University, Patan) DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002 NAAC Re-Accredited with "B + + (2.94)"

EST, 1959

Ref. No. :

Date

Minutes of the Meeting held on 9th December 2023

Agenda:

- To read and confirm the minutes of the previous meeting held on 10th October, 2023
- To get the institute's magazine Nishtha published with ISBN number.
- To arrange study tours, cultural activities, Sports activities and other extra-curricular activities
- To organise a National Seminar in Prakrit
- To consider any other suggestions.

The following proceedings took place and certain points were discussed in the meeting:

- 1. The minutes of the previous meeting on 10th October, 2023 were read and confirmed unanimously.
- 2. The Principal instructed the concerned faculty members to start collecting the articles and go ahead with the publication of College magazine with ISBN number.
- 3. The IQAC suggested all the heads of different departments to hold study tour and other extracurricular activities. Moreover, concerned faculty members are told to prepare cultural teams for youth festival and continue the golden run of the college. The faculty of physical education has also been briefed to repeat the invincible performance of the students in Sports Meet of the university.
- 4. The IQAC instructed the Head of Department of Prakrit to hold a National Seminar. He has been told to form various committees as per their requirement from the faculty members in the college.
- 5. The IQAC told all the Heads of different departments to prepare the information about the achievements, research, guidance, lectures etc. done by their respective departments during the academic year.

(Dr. R. S. Patel) Coordination & Smt. P. K. Kotawala Arts College

PATAN. (N. G.)

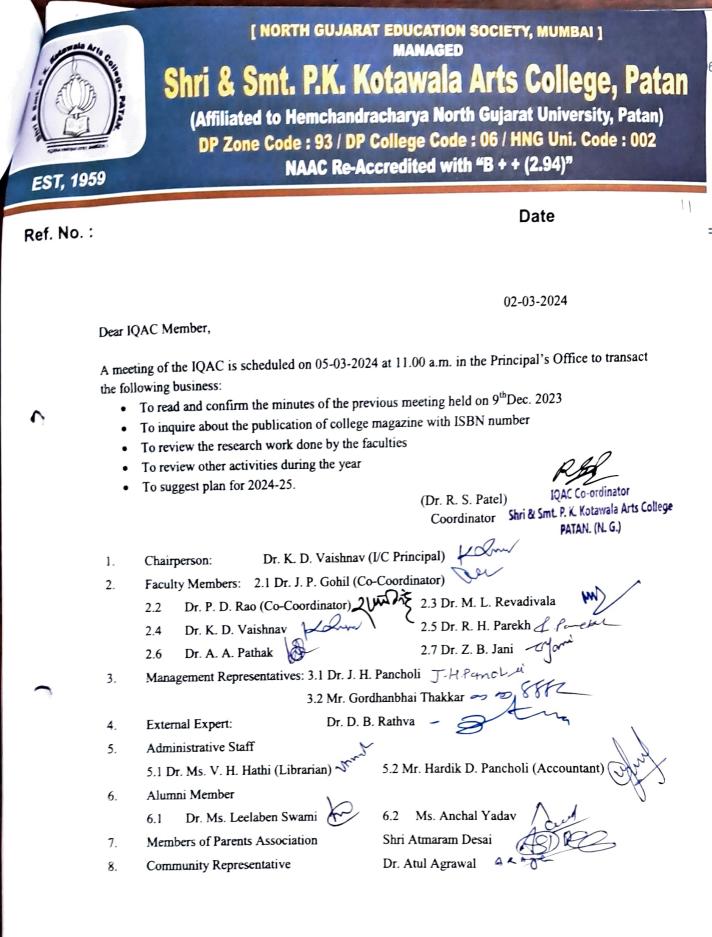
- Chairperson 1.
- Faculty Members 2.
 - Dr. J. P. Gohil (Co-Coordinator) 2.2 2.1
 - 2.3
 - Dr. M. L. Revadivala MD Dr. R. H. Parekh & forethe 2.5
 - Dr. A. A. Pathak 2.7

Dr. P. D. Rao (Co-Coordinator) 2005 2.4 Dr. K. D. Vaishnav 2.6 Dr. Z. B. Jani Jom

Dr. K. D. Vaishnav (I/C Principal)

Administrative Office : Room No. 01, Arts & Science Building, College Campus, Rajmahel Road, Patan (N.G.) 384 265 (M) 75748 85801 Phone. 02766 297732 E-mail : artspatan@yahoo.co.in E-mail : patanarts@gmail.com Website : www.patanarts.org.

3.	Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Renchu 3.2 Mr. Gordhanbhai Thakkar
4.	External Expert: Dr. D. B. Rathva - Otto
5.	Administrative Staff 5.1 Dr. Ms. V. H. Hathi (Librarian) $\sqrt[3]{r}$ 5.2 Mr. Hardik D. Pancholi (Accountant)
6.	Alumni Member 6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav
7.	Members of Parents Association Shri Atmaram Desai
8.	Community Representative Dr. Atul Agrawal





EST, 1959

Ref. No. :

[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED Shri & Smt. P.K. Kotawala Arts College, Patan

(Affiliated to Hemchandracharya North Gujarat University, Patan) DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002 NAAC Re-Accredited with "B + + (2.94)"

Date

Minutes of the Meeting held on 5th March 2024

Agenda:

- To read and confirm the minutes of the previous meeting held on 9th Dec. 2023 •
- To inquire about the publication of college magazine with ISBN number
- To review the research work done by the faculties
- To review other activities during the year
- Plan for 2024-25

The following proceedings took place and certain points were discussed in the meeting:

- 1. The minutes of the previous meeting on 9th Dec. 2023 were read and confirmed unanimously.
- 2. Following the instructions of the IQAC in the last meeting, the Publication Committee in the college has successfully got College Magazine Nishtha with ISBN number. Along with it, the committee is collecting articles or other contributions from the faculties and students for Nishtha without ISBN number.
- 3. Plans for 2024-25
 - To follow the suggestions given by the NAAC committee during the third cycle of i. NAAC assessment
 - To strengthen the skill development programme for students for the development of computer ii. skills and English language skills among students
 - To form discussion groups for development of expression among the students iii.
 - Initiate innovative methods of social service iv
 - Extend the service of Counselling centre in Psychology to the society v.
 - Digitalise study material for the easy access to the students vi.
 - Equip all the rooms with better infrastructure and technology vii.
 - Organise and participate in job fair viii.
 - Organise an Two-Day International Seminar related to Prakrit and Indian languages ix.
 - Organise a Three Day Workshop on Prakrit Apabhransh х.
 - Develop philanthropic attitude among the students xi.

(Dr. R. S. PatelQAC Co-ordinator

Coorshinerson P. K. Kotawala Arts College

Dr. P. D. Rao (Co-Coordinator)

PATAN. (N. G.)

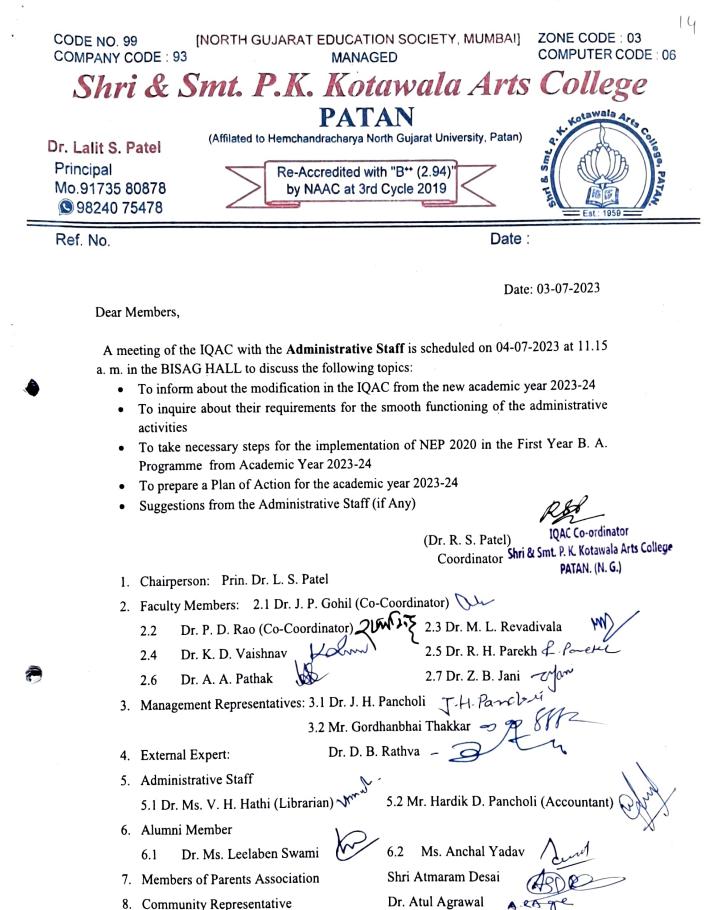
- Chairperson 1.
- **Faculty Members** 2
 - Dr. J. P. Gohil (Co-Coordinator) 2.2 2.1
 - Dr. M. L. Revadivala 2.3

Dr. K. D. Vaishnav (I/C Principal)

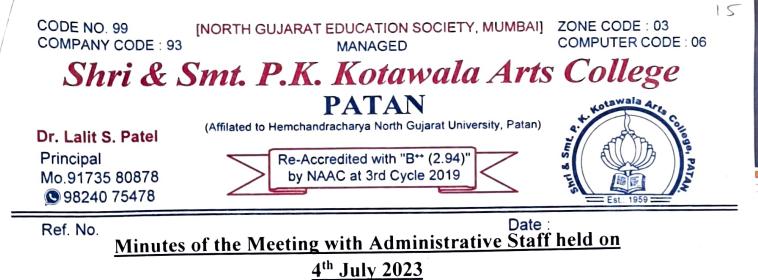
2.4 Dr. K. D. Vaishnav

	2.5 Dr. R. H. Parekh of Power	2.6 Dr. A. A. Pathak
3.	Management Representatives: 3.1 Dr. J. H.	Pancholi J-H- Renceum
	Management Representatives: 3.1 Dr. J. H. 3.2 Mr. Gord	hanbhai Thakkar 🛹 🗍
4.	External Expert: Dr. D. B.	Rathva
5.	Administrative Staff	
	5.1 Dr. Ms. V. H. Hathi (Librarian) γ^{r}	5.2 Mr. Hardik D. Pancholi (Accountant)
6.	Alumni Member	
	6.1 Dr. Ms. Leelaben Swami	6.2 Ms. Anchal Yadav
7.	Members of Parents Association	Shri Atmaram Desai
8.	Community Representative	Dr. Atul Agrawal

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Agenda:

- To inform about the modification in the IQAC from the new academic year 2023-24
- To inquire about their requirements for the smooth functioning of the administrative activities
- To take necessary steps for the implementation of NEP 2020 in the First Year B. A. Programme from Academic Year 2023-24
- To prepare a Plan of Action for the academic year 2023-24
- Suggestions from the Administrative staff

The following proceedings took place and certain points were discussed in the meeting:

- 1. The Principal and Chairman of IQAC informed the office staff about the modifications in the IQAC team. In the Administrative Staff of the IQAC Ms. Heenaben Jansari (Head Clerk) has been replaced with Mr. Hardik D. Pancholi (Accontant). He highlighted the functions and role of IQAC in sustaining the quality of the academic programmes of the university. He informed the office staff that their duty is very important for the institute. He compared it with the heart of the college.
- 2. The IQAC insisted all the members of the administrative staff be well-versed in computer technology. Moreover, the staff was suggested to keep all the data regarding admissions, scholarships, results in soft copy. The Chairman of IQAC told the Head Clerk to put their requirement if there is any regarding the technology and infrastructure in the office.
- 3. Principal as the Chairperson of the IQAC discussed the whole concept of NEP 2020 and decided to take necessary steps for the effective and successful implementation of the NEP 2020.
- 4. The IQAC has come up with a Plan of Action in which they have emphasised on treating the students in a friendly manner and trying to be helpful by solving their problems. The college has decided to provide training in computers to the staff who feel some problems in dealing with the work.
- 5. The IQAC wanted suggestions, if any, regarding office work from the staff.

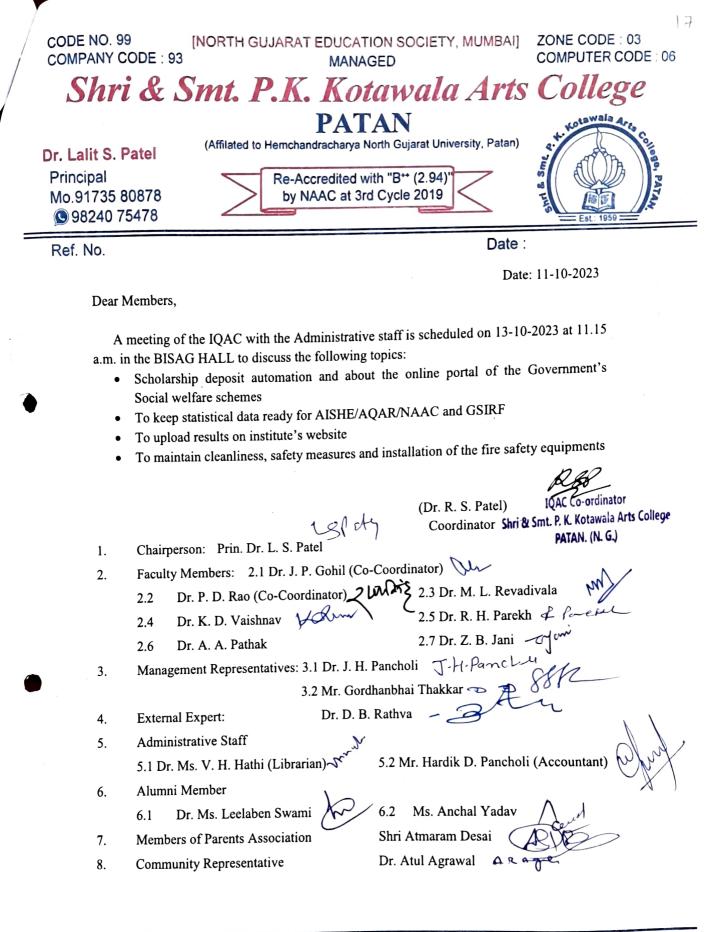
IQAC Co-ordinator

(Dr. R. S Shiringes int. P. K. Kotawala Arts College Coordinator PATAN. (N. G.)

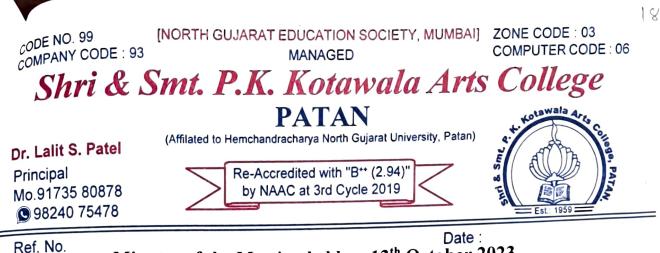
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1.	Chairperson: Prin. Dr. L. S. Patel Slefey		
2.	Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator)		
	2.2 Dr. P. D. Rao (Co-Coordinator) 2 w 3 2.3 Dr. M. L. Revadivala		
	2.2 Dr. P. D. Rao (Co-Coordinator) 2.5 Dr. N. D. Herekh & Porecut 2.4 Dr. K. D. Vaishnav Horm 2.5 Dr. R. H. Parekh & Porecut		
3.	2.6 Dr. A. A. Pathak 2.7 Dr. Z. B. Jani Jor Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Pernchett		
	3.2 Mr. Gordhanbhai Thakkar 🤭 🌮 🕺 🖉		
4.	External Expert: Dr. D. B. Rathva - 3444		
5.	Administrative Staff Y		
	5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant)		
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7.	Members of Parents Association Shri Atmaram Desai		
8.	Community Representative Dr. Atul Agrawal		

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Minutes of the Meeting held on 13th October 2023

Agenda:

- Scholarship deposit automation and about the online portal of the Government's • Social welfare schemes
- To keep statistical data ready for AISHE/AQAR/NAAC and GSIRF
- To upload results on institute's website •
- To maintain cleanliness, safety measures and installation of the fire safety equipments

The following proceedings took place and certain points were discussed in the meeting:

- 1. The IQAC, following the government policies, instructed the office about collecting data of the bank accounts of students for the direct deposit of scholarship.
- 2. The IQAC needs to upload AISHE report and AQAR towards the end of the academic year. Therefore, the co-ordinator of the IQAC instructed the office superintendent to keep all the data about the students, results, scholarships, monetary assistance etc. ready.
- 3. The IQAC suggested the office superintendent to keep the web-site updated with the results of internal exams, necessary instructions for the students, scholarships etc. They insisted that the website should be student-friendly so that they can access it from anywhere.
- 4. The IQAC instructed the office superintendent to see to it that cleanliness be maintained in the college. The institute believes in the motto, "Cleanliness is Godliness".

SPch

Prin. Dr. L. S. Patel

Chairperson 1.

- Faculty Members 2.
 - Dr. J. P. Gohil (Co-Coordinator) 2.2 2.1
 - 2.3
 - Dr. R. H. Parekh & foreku Dr. A A P 2.5
 - Dr. A. A. Pathak 2.7

Dr. P. D. Rao (Co-Coordinator) 2.6 Dr. Z. B. Jani - Jam

(Dr. R. S. Patel) AC Co-ordinator

Coorothila Smit. P. K. Kotawala Arts College

PATAN. (N. G.)

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3.	Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Panchuli 3.2 Mr. Gordhanbhai Thakkar
4.	External Expert: Dr. D. B. Rathva - 3 C
5.	Administrative Staff 5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant)
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[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED Shri & Smt. P.K. Kotawala Arts College, Patan

(Affiliated to Hemchandracharya North Gujarat University, Patan) DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002 NAAC Re-Accredited with "B + + (2.94)"

Ref. No.	:	Date
	Dear I	QAC Members, 17-01-2024
•	A m 2024 a • •	eeting of the IQAC with the Alumni of the Collegeis scheduled on the 28 th January at 10.00 a.m. in the Museum Hall to talk and discuss the following topics: Welcome, registration of the Alumni and Introduction To discuss the role and support of the Alumni in academic and over all progress of the College To inform about the facilities and further opportunity in the institute To appoint new office-bearers of the Alumni Association To brief about NAAC and IQAC process To invite suggestions (Dr. R. S. Patel) IOAC Co-ordinator Coordinator Shri & Smt. P. K. Kotawala Arts College PATAN. (N. G.)
	1.	Chairperson: Dr. K. D. Vaishnav (I/C Principal)
	2.	Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator)
		2.2 Dr. P. D. Rao (Co-Coordinator) 2000 2.3 Dr. M. L. Revadivala
		2.4 Dr. K. D. Vaishnav 2.5 Dr. R. H. Parekh J. Poreku
		2.0 Dr. A. A. Patnak Dr. 2.7 Dr. Z. B. Jani - Com
	3.	
	٨	3.2 Mr. Gordhanbhai Thakkar m m Solo
	4. 5.	External Expert Dr. D. B. Rathva Administrative Staff
1.	5.	5.1 Dr. Ms. V. H. Hathi (Librarian)
	6.	Alumni Member 6.1 Dr. Ms. Leelaben Swami
	7.	Members of Parents Association Shri Atmaram Desai
	8.	Community Representative Dr. Atul Agrawal



[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED Shri & Smt. P.K. Kotawala Arts College, Patan (Affiliated to Hemchandracharya North Gujarat University, Patan)

DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002

NAAC Re-Accredited with "B + + (2.94)"

EST, 1959

Ref. No. :

Date

Minutes of the Meeting with Alumni held on 28th January 2024

Agenda:

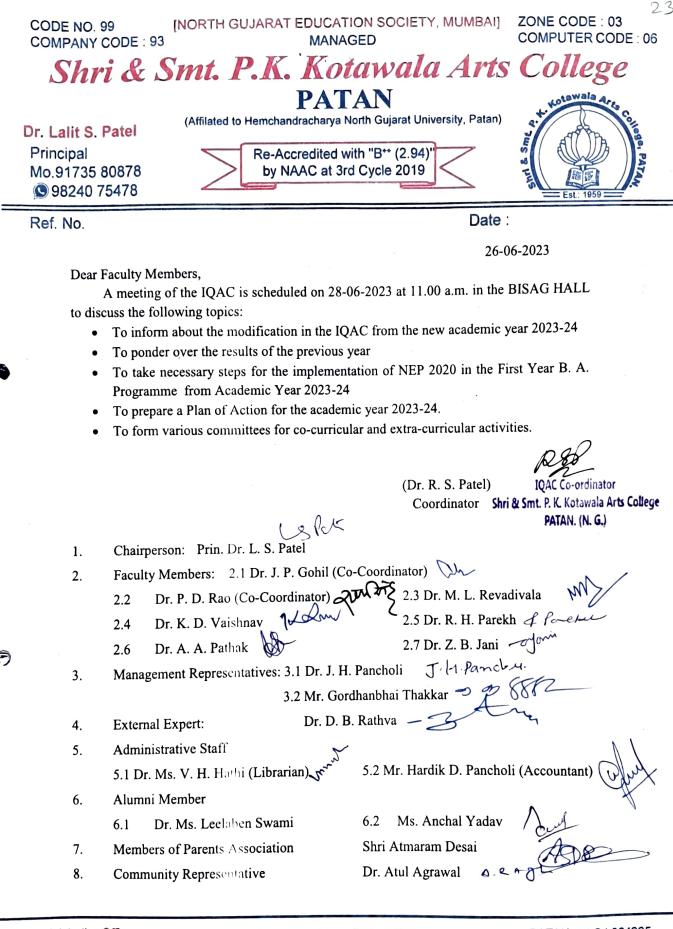
- Welcome, registration of the Alumni and Introduction
- To discuss the role and support of the Alumni in academic and over all progress of the College
- To inform about the facilities and further opportunity in the institute
- To appoint new office-bearers of the Alumni Association
- To brief about NAAC and IQAC process
- To invite suggestions

The following proceedings took place and certain points were discussed in the meeting:

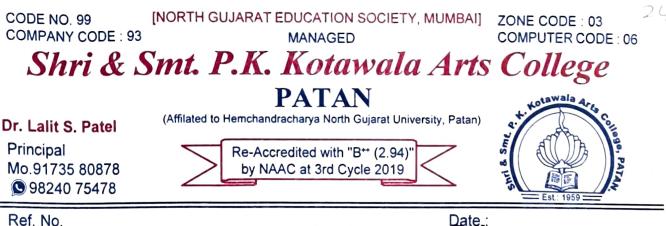
- 1. After the registration of the Alumni, the meeting of IQAC with both old and new Alumni began with a prayer by the librarian of the institute, Dr. Ms. Vallariben Hathi. The prayer spread positivity in the large Museum Hall.
- 2. The Principal and Chairman of IQAC first of all welcomed the Alumni belonging to various departments and different age groups varying from 20 years to senior citizens. There were more than 120Alumni present on the day. The Principal informed the Alumni about different amenities like well-equipped library, a large play-ground with qualified and successful Physical Director, Women Cell, Well-qualified teaching staff and very competent non-teaching staff, NSS and NCC units, SCOPE Lab, well-equipped classrooms, etc. available in the College.
- 3. The Principal briefed the Alumni about their role in the progress of the College. The Alumni are one of the stake holders of an institute and they have a very active and creative role to play in the progress of their mother institute. They are also told to come up with some new ideas for the improvement of the institute. They have the right to correct the steps of the institute if they are found wrong.
- The IQAC co-ordinator suggested the names of Dr. Leelaben M. Swami and Prof. R. L. Revadivala as the President and Secretary respectively of the Alumni Association from 2016-17. All the Alumni present in the hall accepted this suggestion.
- 5. The IQAC co-ordinator briefed the Alumni about the NAAC council and the role of the Alumni in this assessment. They are insisted to remain present on the required day for NAAC assessment.

- 6. The IQAC co-ordinator invited suggestions from the Alumni for some improvement in the functioning of the College.
- 7. At last everybody enjoyed having refreshment together.

ordinator (Dr. R. S. Patel) Coordinator Shri & Smt. P. K. Kotawala Arts College PATAN. (N. G.) Dr. K. D. Vaishnav (I/C Principal) Chairperson 1. Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator) 2. Dr. P. D. Rao (Co-Coordinator) 255 2.3 Dr. M. L. Revadivala 2.2 2.5 Dr. R. H. Parekh & Po Dr. K. D. Vaishnav 2.4 2.7 Dr. Z. B. Jani 🦯 Dr. A. A. Pathak 2.6 J-H-Panchel Management Representatives: 3.1 Dr. J. H. Pancholi 3. 3.2 Mr. Gordhanbhai Thakkar 🤝 🤭 Dr. D. B. Rathva External Expert 4. Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant) Administrative Staff 5. 5.1 Alumni Member 6. 6.2 Ms. Anchal Yadav Dr. Ms. Leelaben Swami 6.1 Shri Atmaram Desai Members of Parents Association 7. Dr. Atul Agrawal Community Representative 8.



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Internal Quality Assurance Cell Minutes of the Meeting with Faculty held on 28th June 2023

Agenda:

- To inform about the modification in the IQAC from the new academic year 2023-24
- To ponder over the results of the previous year
- To take necessary steps for the implementation of NEP 2020 in the First Year B. A. Programme from Academic Year 2023-24
- To prepare a Plan of Action for the academic year 2023-24
- To form various committees for co-curricular and extra-curricular activities

The following proceedings took place and certain points were discussed in the meeting:

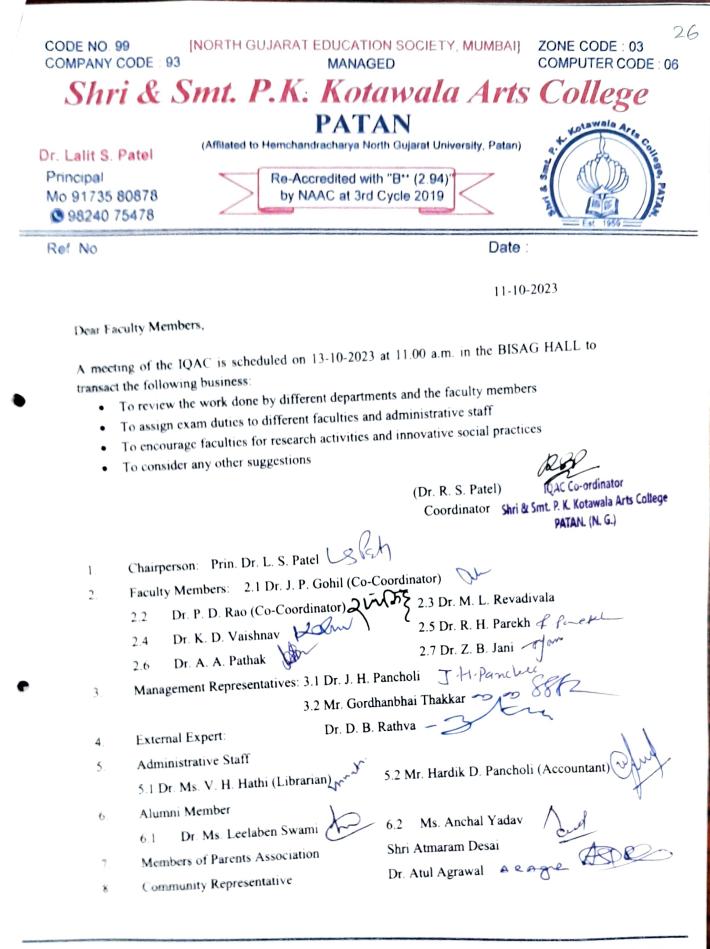
- 1. The Principal and Chairman of IQAC informed the staff about the modifications in the IQAC team. He welcomed the new members of IQAC and also highlighted the functions and role of IQAC in sustaining the quality of the academic programmes of the university.
- 2. Following the tradition, the IQAC suggested to organise the Orientation Programme for the newly enrolled students of B.A.Semester-1.
- 3. The IQAC discussed the results of the previous academic year with the staff and showed its concern about poor performance in certain subjects. They instructed the concerned teachers to update themselves with the new technology and try to reach the level of the students.
- 4. Principal as the Chairperson of the IQAC discussed the whole concept of NEP 2020 and decided to take necessary steps for the effective and successful implementation of the NEP 2020.
- 5. The IQAC has come up with a Plan of Action in which they have emphasised on research activities, acquaint the faculties with new technology for teaching, cultural and other extra-curricular activities, bringing the backward students in the mainstream, uplift the status of female students and make them self-dependent, maintain our invincible status in the field of sports and cultural activities, take conscious care about the health of the students, etc.

6. The IQAC presented the framework of newly formed committees. Along with IQAC, there are 30 committees formed for different activities in the college. The members were selected as per their capacity and areas of interest.

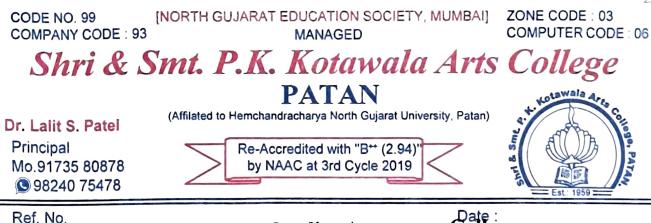
(Dr. R. S. PalQAL Co-ordinator Cobrice Source: K. Kotawala Arts College

Administrative Office : Room No. 01, Arts & Science Building, College Campus, Rajmahel Road, PATAN (N.G.) Phone 02766 - 297732 E-mail : artspatan@yahoo.co.in Website : www.patanarts.org

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1.	Chairperson: Prin. Dr. L. S. Patel Skity			
2.	Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator)			
	2.2 Dr. P. D. Rao (Co-Coordinator) 2.3 Dr. M. L. Revadivala			
	2.4 Dr. K. D. Vaishnav 2.5 Dr. R. H. Parekh & forekk			
	2.4 Dr. K. D. Vaishnav 2.5 Dr. R. H. Parekh & forethe 2.6 Dr. A. A. Pathak Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Pancholi			
3.	Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Panchol			
	3.2 Mr. Gordhanbhai Thakkar 7 3 888			
4.	External Expert: Dr. D. B. Rathva - 3444			
5.	Administrative Staff			
	5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant)			
6.	Alumni Member			
	6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav			
7.	Members of Parents Association Shri Atmaram Desai			
8.	Community Representative Dr. Atul Agrawal			



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Internal Quality Assurance Cell

Minutes of the Meeting held on 13th October 2023

Agenda:

1.

Chairperson

- To review the work done by different departments and the faculty members
- To assign exam duties to different faculties and administrative staff
- To encourage faculties for research activities and innovative social practices
- To consider any other suggestions

The following proceedings took place and certain points were discussed in the meeting:

- 1. The IQAC noticed that along with taking academic care of the students, the college carried out Blood Group Testing Camp and Thelessemia Check-up camp for the health care of the students.
- 2. Moreover, all the departments decided to introduce Add-on courses in their respective subject for the benefits of weak students. They have adjusted a separate time-table of add-on course with the regular time-table and started delivering classes accordingly.
- 3. The IQAC showed its keenness on holding seminars, debates, quiz etc. for students of various departments. The IQAC also emphasised on research activities on the part of both faculties and students. They insisted that in a year every teacher should get minimum 02 articles published in national or international level magazine and also present two research papers at such seminar or conference.
- 4. The college has its own magazine with ISSN number. The Principal instructed the concerned faculty members to start collecting the articles and go ahead with the publication of College magazine.
- 5. The IQAC along with the examination committee assigned the examination duties to faculties for local exam as well as university exam. They also invited suggestions from the faculty members for holding examinations in fair manner.

(Dr. R. S. Patel)IOAC Co-ordinator Coordi sater Smt. P. K. Kotawala Arts College 1 RPm PATAN. (N. G.)

Prin. Dr. L. S. Patel

Administrative Office : Room No. 01, Arts & Science Building, College Campus, Rajmahel RoadPATAN (N.G.) 384265. Phone 02766 - 297732 E-mail : artspatan@yahoo.co.in Website : www.patanarts.org

2.	Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator)		
		2.3 Dr. M. L. Revadivala	
	2.4 Dr. K. D. Vaishnav	2.5 Dr. R. H. Parekh & Poeter	
	2.6 Dr. A. A. Pathak	2.7 Dr. Z. B. Jani	
3.	Management Representatives: 3.1 Dr. J. H. Pancholi	2.7 Dr. Z. B. Jani Jomi J. H. Parneburi Thakkar as as 8882	
	3.2 Mr. Gordhanbhai	Thakkar m 3 888C	
4.	External Expert: Dr. D. B. Rathva	- ztu	
5.	Administrative Staff		
	5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr.	Hardik D. Pancholi (Accountant) (
6.	Alumni Member	- F	
	6.1 Dr. Ms. Leelaben Swami 6.2 M	Is. Anchal Yadav	
7.	Members of Parents Association Shri Att	maram Desai	
8.	Community Representative Dr. Atu	Agrawal - A e agre	

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[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED Shri & Smt. P.K. Kotawala Arts College, Patan

(Affiliated to Hemchandracharya North Gujarat University, Patan) DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002 NAAC Re-Accredited with "B + + (2.94)"

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Ref. No.	:		Date
			· · · · · · · · · · · · · · · · · · ·
			11-12-2023
	Dear F	aculty Members,	
		eeting of the IQAC with the staff is scheduled of HALL to talk about the following points:	on 13-12-2023 at 11.00 a.m. in the
	•	Discussion of academic calendar for second term a	-
	•	To get a magazine published with ISBN number stuff	r with better academic and research
	•	Planning for study tours, cultural activities and oth	ner extra-curricular activities
	•	To organise a National Seminar by Department of	Prakrit
	•	To consider any other suggestions	Red
		(Dr)	R. S. Patel) IQAC Co-ordinator
			ordinator Shri & Smt. P. K. Kotawala Arts College
			PATAN. (N. G.)
	1.	Chairperson Dr. K. D. Vaishnav (I/C Pri	incipal)
	2.	Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coord	linator)
		 2.2 Dr. P. D. Rao (Co-Coordinator) 2005 2.4 Dr. K. D. Vaishnav 1000000000000000000000000000000000000	2.3 Dr. M. L. Revadivala
-		2.4 Dr. K. D. Vaishnav	2.5 Dr. R. H. Parekh & Poreke
- S		2.6 Dr. A. A. Pathak	2.7 Dr. Z. B. Jani - Mon
	3.	Management Representatives: 3.1 Dr. J. H. Panch	oli J.H. Pancher
		3.2 Mr. Gordhanbh	ai Thakkar 8772
	4.	 2.2 Dr. P. D. Rao (Co-Coordinator) 2005 2.4 Dr. K. D. Vaishnav 2.6 Dr. A. A. Pathak Management Representatives: 3.1 Dr. J. H. Pancha 3.2 Mr. Gordhanbh External Expert 	Dr. D. B. Rathva - 3
	5.	Administrative Staff	
		5.1 Dr. Ms. V. H. Hathi (Librarian)	Ar. Hardik D. Pancholi (Accountant)
	6.	Alumni Member	AF J
	0.	6.1 Dr. Ms. Leelaben Swami	6.2 Ms. Anchal Yadav $\bigwedge_{i=1}^{V}$
	7	Members of Parents Association	Shri Atmaram Desai
	7.		Shri Atmaram Desai
	8.	Community Representative	DI. Alui Agrawai



[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED Shri & Smt. P.K. Kotawala Arts College, Patan

(Affiliated to Hemchandracharya North Gujarat University, Patan) DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002 NAAC Re-Accredited with "B + + (2.94)"

EST, 1959

Ref. No. :

Date

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Internal Quality Assurance Cell

Minutes of the Meeting held on 13th December 2021

Agenda:

- Discussion of academic calendar for second term and update the academic diary
- To get a magazine published with ISBN number with better academic and research stuff
- Planning for study tours, cultural activities and other extra-curricular activities
- To organise a National Seminar by Department of Prakrit
- To consider any other suggestions

The following proceedings took place and certain points were discussed in the meeting:

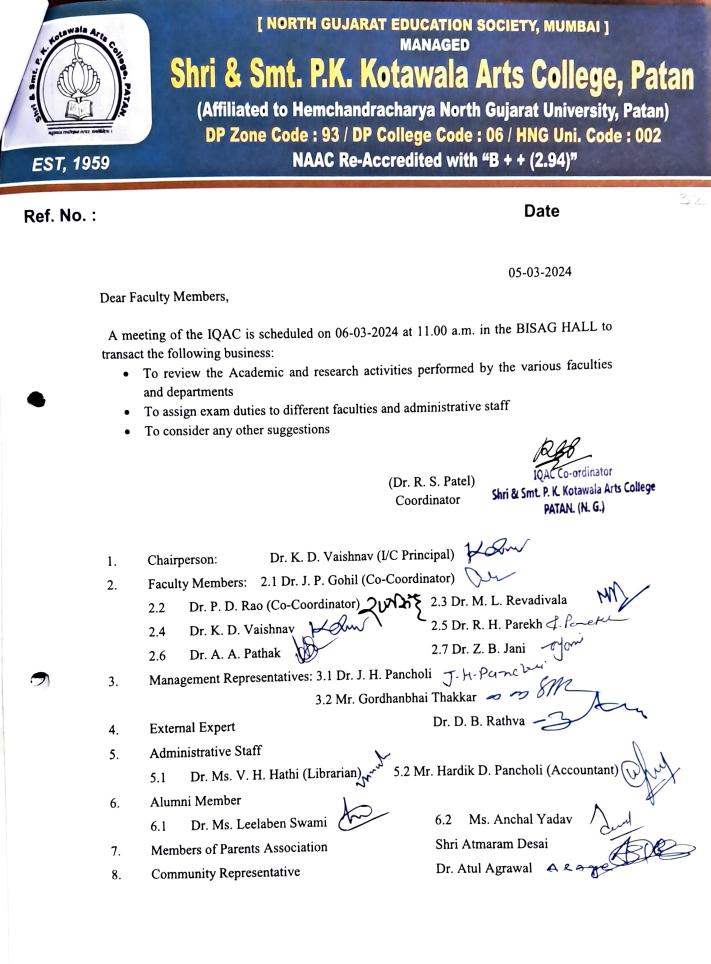
- 1. The IQAC discussed the academic calendar with the staff and insisted that it is followed religiously.
- 2. The Principal reviewed the progress in the matter of publication of college magazine with ISSN number and is hopeful that it will be published within this second term.
- 3. The IQAC suggested all the heads of different departments to hold study tour and other extra-curricular activities. Moreover, concerned faculty members are told to prepare cultural teams for youth festival. The faculty of physical education has also been briefed to repeat the invincible performance of the students in Sports Athletic Meet of the University.
- 4. The IQAC instructed the Head of Prakrit Department to hold a National Seminar. The department decided the theme of the seminar and circulated it among the academic circles. He has been told to form various committees as per their requirement from the faculty members in the college.
- 5. The IQAC told all the Heads of various departments to prepare the information about the achievements, research, guidance, lectures etc. done by their respective departments during the academic year.

(Dr. R. S. Patel) Coordinator Shri & Smt. P. K. Kotawala Arts College PATAN. (N.G.)

Dr. K. D. Vaishnav (I/C Principal)

1. Chairperson

Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator) 2. Dr. P. D. Rao (Co-Coordinator) 200 2.3 Dr. M. L. Revadivala 2.2 2.5 Dr. R. H. Parekh & Porekl Hal Dr. K. D. Vaishnay 2.4 2.7 Dr. Z. B. Jani ofor Dr. A. A. Pathak 2.6 Management Representatives: 3.1 Dr. J. H. Pancholi J.H. Perneli 3. 3.2 Mr. Gordhanbhai Thakkar m Dr. D. B. Rathva -External Expert 4. Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant) Administrative Staff 5. 5.1 Alumni Member 6. Ms. Anchal Yadav Dr. Ms. Leelaben Swami 6.2 6.1 Shri Atmaram Desai Members of Parents Association 7. Dr. Atul Agrawal Community Representative 8.





[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED

Shri & Smt. P.K. Kotawala Arts College, Patan

(Affiliated to Hemchandracharya North Gujarat University, Patan) DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002 NAAC Re-Accredited with "B + + (2.94)"

Ref. No. :

EST, 1959

Date

Minutes of the Meeting held on 06th March 2024

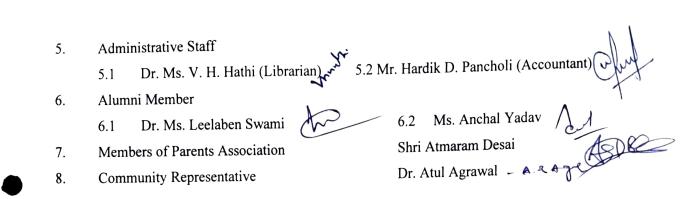
Agenda:

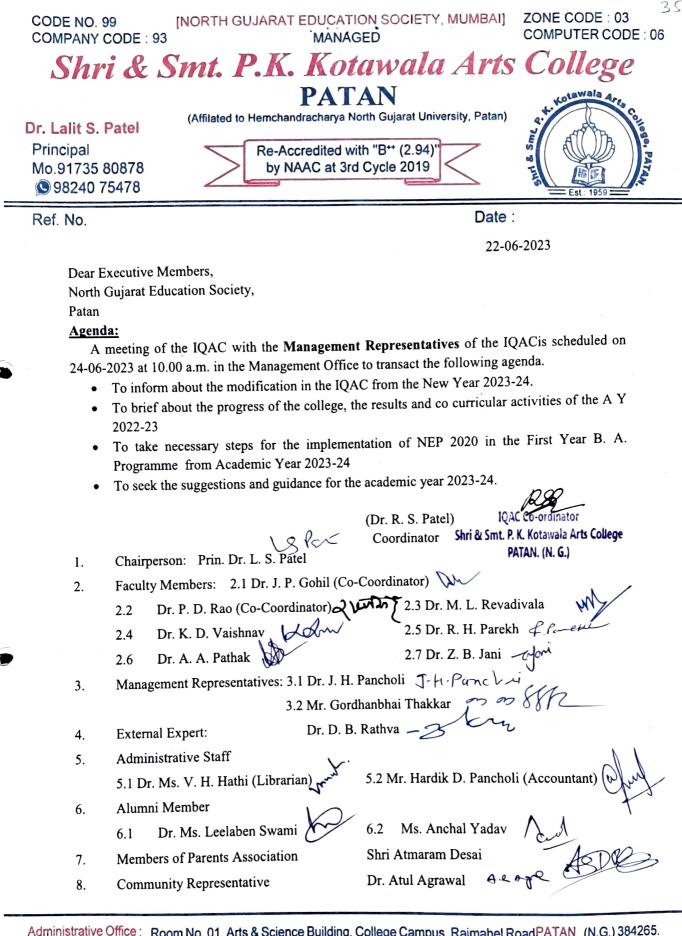
- To review the Academic and research activities performed by the various faculties and departments
- To assign exam duties to different faculties and administrative staff
- To consider any other suggestions

The following proceedings took place and certain points were discussed in the meeting:

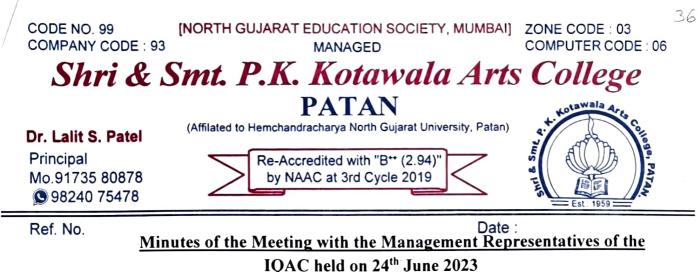
- 1. Following the instructions of the IQAC in the last meeting, the Publication Committee in the college has successfully got College Magazine *Nishtha* with ISBN number. Along with it, the committee is collecting articles or other contributions from the faculties and students for *Nishtha* without ISBN number.
- 2. Having reviewed the research activities in the college, the IQAC encouraged the staff by congratulating them.
- 3. The review of other activities in the college was carried out and the committee was satisfied with the initiative of NSS and Department of Sociology.
- 4. The IQAC along with the examination committee assigned the examination duties to faculties for internal exam as well as university's external exam. They also invited suggestions from the faculty members for conducting examinations in fair manner.

IQAC Co-ordinator (Dr. R. S. Patel) Coordinator Shri & Smt. P. K. Kotawala Arts College PATAN. (N. G.) Dr. K. D. Vaishnav (I/C Principal) 1. Chairperson: 2. Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator) Dr. P. D. Rao (Co-Coordinator) 2.3 Dr. M. L. Revadivala Dr. K. D. Vaishnav 2.5 Dr. R. H. Parekh P. P. 2.2 2.5 Dr. R. H. Parekh P. Po-2.4 Dr. A. A. Pathak 2.7 Dr. Z. B. Jani 2.6 3.1 Dr. J. H. Pancholi J- (1. Panchui 3.2 Mr. Gordhanbhai Thakkar os by SMC 3. Management Representatives: 3.1 Dr. J. H. Pancholi Dr. D. B. Rathva - 3 External Expert 4.





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Agenda:

- To inform about the modification in the IQAC from the New Year 2023-24
- To brief about the progress of the college, the results and co curricular activities of the A Y 2022-23
- To take necessary steps for the implementation of NEP 2020 in the First Year B. A. Programme from Academic Year 2023-24
- To seek the suggestions and guidance for the academic year 2023-24

The following proceedings took place and certain points were discussed in the meeting:

- 1. The Principal and Chairman of IQAC informed the Management representative about the modifications in the IQAC team. He highlighted the functions and role of IQAC in sustaining the quality of the academic programmes of the university.
- 2. Principal as the Chairperson of the IQAC discussed the whole concept of NEP 2020 and decided to take necessary steps for the effective and successful implementation of the NEP 2020.
- 3. The management representative of the IQAC insisted all the members of the admin staff and faculty members to be well-versed in computer technology.
- 4. The management has come up with suggestions in which they have emphasised on including students in the general progress of the college.
- 5. A positive and constructive discussion regarding the academic and co curricular activities were discussed and unanimously accepted.
- 6. Guidance for the preparation of AQAR was provided by the Executive Director of the NGES, Patan.

(Dr. R. S. Pate dinator Coordin mt. P. K. Kotawala Arts College PATAN. (N. G.)

Prin. Dr. L. S. Patel

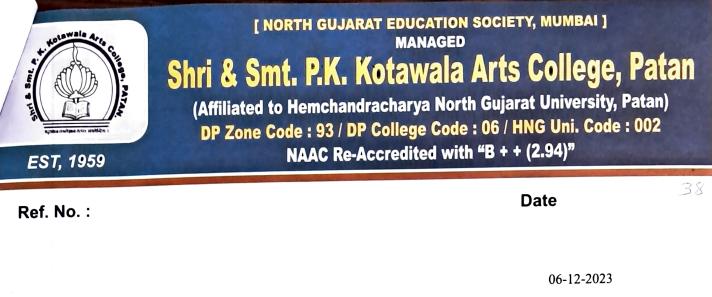
1. Chairperson

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2.	Faculty Members: 2.1 Dr. J. P. Gohil (Co-		
	2.2 Dr. P. D. Rao (Co-Coordinator) 2000 2.3 Dr. M. L. Revadivala		
	2.4 Dr. K. D. Vaishnav	2.5 Dr. R. H. Parekh & Porenet	
	2.6 Dr. A. A. Pathak	2.7 Dr. Z. B. Jani	
3.	Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Pancholi		
	3.2 Mr. Gordhanbhai Thakkar mar Shi		
4.		Rathva - 3 Mrs	
5.	Administrative Staff		
	5.1 Dr. Ms. V. H. Hathi (Librarian)	5.2 Mr. Hardik D. Pancholi (Accountant)	
6.	Alumni Member	1	
	6.1 Dr. Ms. Leelaben Swami	6.2 Ms. Anchal Yadav	
7.	Members of Parents Association	Shri Atmaram Desai	
8.	Community Representative	Dr. Atul Agrawal AR Age	
0.	Community Representative	U V	

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Dear Executive Members, North Gujarat Education Society, Patan

Agenda:

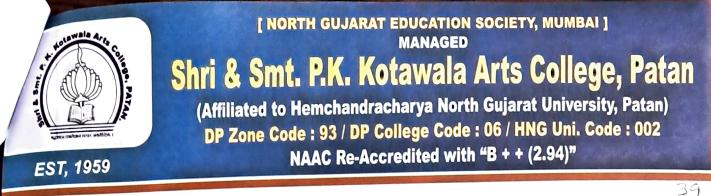
A meeting of the IQAC with the Management Representatives of the IQAC is scheduled on 09-12-2023 at 10.00 a.m. in the Management Office to transact the following agenda

- To take the follow up of the action taken during the previous semester
- To seek some suggestions and guidance if any

IOAC Co-ordinator

(Dr. R. S. Patel) Coordinator Shri & Smt. P. K. Kotawala Arts College PATAN. (N. G.)

1.	Chairperson: Dr. K. D. Vaishnav (I/C Principal)	
2.	Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator)	
	2.2 Dr. P. D. Rao (Co-Coordinator) 2 UN 17 2.3 Dr. M. L. Revadivala	
	2.4 Dr. K. D. Vaishnay Kohn 2.5 Dr. R. H. Parekh & foren	
	2.6 Dr. A. A. Pathak 2.7 Dr. Z. B. Jani	
3.	Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Panchui	
	3.2 Mr. Gordhanbhai Thakkar 🤝 🗝 888	
4.	External Expert Dr. D. B. Rathva	k
5.	Administrative Staff	X
	5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant)	N.
6.	Alumni Member	
	6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav	
7.	Members of Parents Association Shri Atmaram Desai	\sim
8.	Community Representative Dr. Atul Agrawal	



Ref. No. :

Minutes of the Meeting held on 9th December 2023

Agenda:

- To take the follow up of the action taken during the previous semester.
- To seek some suggestions and guidance if any.

The following proceedings took place and certain points were discussed in the meeting:

- 1. The IQAC coordinator briefed the Management Representatives regarding the general progress of the previous semester and co curricular activities.
- Management encouraged the IQAC to keep up with the pace and showed willingness to help the IQAC as and when required.

(Dr. R. S. Patel) IQAC Co-ordinator Coordinator Shri & Smt. P. K. Kotawala Arts College PATAN. (N. G.)

Dr. K. D. Vaishnav (I/C Principal) Chairperson: 1. Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator) 2. Dr. P. D. Rao (Co-Coordinator) 2 with 2.3 Dr. M. L. Revadivala 2.5 Dr. R. H. Parekh & Pareth 2.7 Dr. Z. B. Jani Jonie i J.H. Panchai Thakkan m. M. 2.2 Dr. K. D. Vaishnav John 2.4 Dr. A. A. Pathak 2.6 Management Representatives: 3.1 Dr. J. H. Pancholi 3. 3.2 Mr. Gordhanbhai Thakkar 🛷 🔊 🎖 Dr. D. B. Rathva External Expert 4. Administrative Staff 5. Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant) 5.1 Alumni Member 6. Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav 6.1 Shri Atmaram Desai Members of Parents Association 7. Dr. Atul Agrawal Community Representative 8.

Date



EST, 1959

[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED Shri & Smt. P.K. Kotawala Arts College, Patan

(Affiliated to Hemchandracharya North Gujarat University, Patan) DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002 NAAC Re-Accredited with "B + + (2.94)"

Ref. No.	:	Date
	Dear IO	02-01-2024
 10.00 a.m. in the BISA Welcome of the To discuss the r To inform about To brief about Parents' Associ To brief about 		 AC Members, eting of the IQAC with the Parents' Association is scheduled on 21-01-2024(Sunday) at L.m. in the BISAG HALL to think and talk about the following topics: Welcome of the Parents and Introduction To discuss the role of the Parents in academic progress of the College To inform about the facilities in the College To brief about the NGES management, faculty members, office-bearers of the institute and Parents' Association To brief about NAAC – IQAC and the Government bodies of the Higher Education Agencies.
	•	To invite suggestions The Head of various departments were assigned the dutyto convey the message to the parents through students.
		Coordinator Shri & Smt. P. K. Kotawala Arts College PATAN. (N. G.)
	1.	Chairperson: Dr. K. D. Vaishnav (I/C Principal)
	2. Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator)	
7		2.2Dr. P. D. Rao (Co-Coordinator)20002.3 Dr. M. L. Revadivala2.4Dr. K. D. Vaishnav2.5 Dr. R. H. Parekh2.5 Dr. R. H. Parekh2.6Dr. A. A. Pathak2.7 Dr. Z. B. Jani2.7 Dr. Z. B. Jani
	3.	2.6 Dr. A. A. Pathak 2.7 Dr. Z. B. Jani John Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Pancholi
		3.2 Mr. Gordhanbhai Thakkar 🤝 🖘 8872 A
	4.	External Expert Dr. D. B. Rathva - 3
	5.	Administrative Staff 5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant)
	(~
	6.	Alumni Member 6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav
	7.	Members of Parents Association Shri Atmaram Desai
	8.	Community Representative Dr. Atul Agrawal



[NORTH GUJARAT EDUCATION SOCIETY, MUMBAI] MANAGED

Shri & Smt. P.K. Kotawala Arts College, Patan

(Affiliated to Hemchandracharya North Gujarat University, Patan) DP Zone Code : 93 / DP College Code : 06 / HNG Uni. Code : 002 NAAC Re-Accredited with "B + + (2.94)"

EST, 1959

Ref. No. :

Date

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Minutes of the Meeting with Parents held on 21st January 2024

Agenda:

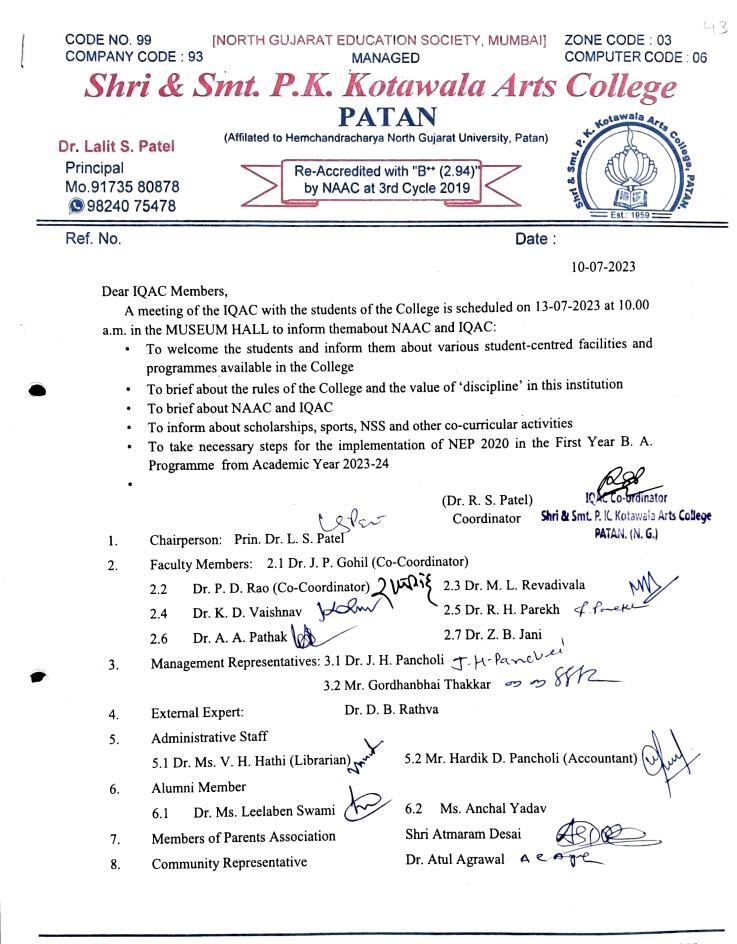
- Welcome of the Parents and Introduction.
- To discuss the role of the Parents in academic progress of the College
- To inform about the facilities in the College
- To brief about the NGES management, faculty members, office-bearers of the institute and Parents' Association
- To brief about NAAC IQAC and the Government bodies of the Higher Education Agencies.
- To invite suggestions

The following proceedings took place and certain points were discussed in the meeting:

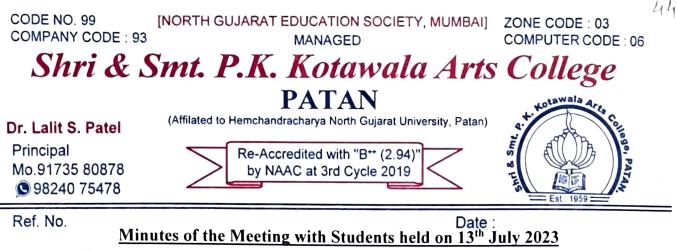
- 1. In response to the instructions given by the Heads of respective departments to the students, more than 90 parents turned up for the meeting with the IQAC. Along with some old members of the Parents' Association, a good number of new members attended the meeting.
- 2. The meeting of IQAC with the Parents, both old members and new members, began with a prayer by one of our students. It spread positivity in the BISAG HALL.
- 3. The Principal and Chairman of IQAC first of all welcomed the parents and appreciated their concern for the education of their children. A number of parents in the meeting had been the former students of this institute. The Principal informed the Parents about different amenities like well-equipped library, computer labs with internet facility, a large play-ground with qualified and successful physical director, Women Cell, Well-qualified teaching staff and very competent non-teaching staff, NSS and NCC units, well-equipped classrooms, the newly built Gymnasium Hall, etc. available in the College.
- 4. The Principal briefed the Parents about their role and contribution in the progress of the College and their wards. The Parents are one of the stake holders of an institute and they have a very active and creative role to play in the progress of the institute. They were also requested to come up with some new ideas for the improvement of the institute. They have the right to correct the steps of the institute if they are found faulty.
- 5. The IQAC co-ordinator briefed the Parents about the NAAC (council) and the role of the Parents in the assessment of the Council. They were asked to contribute their suggestion for the welfare of the institute and better results for NAAC assessment.
- 6. The IQAC co-ordinator asked their feeling about the atmosphere provided and care taken of their children in this College. He also invited suggestions from the Parents for some improvement in the functioning of the College.

- 7. The College got feedback form filled by the Parents so that their responses can be received and necessary measures be taken.
- 8. At the end of the meeting everybody enjoyed refreshment together.

(Dr. R. S. Patel) Shri & Smt. P. K. Kotawala Arts College Coordinator PATAN. (N. G.) Dr. K. D. Vaishnav (I/C Principal) Chairperson: 1. Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator) 2. Dr. P. D. Rao (Co-Coordinator) 2.3 Dr. M. L. Revadivala 2.2 2.5 Dr. R. H. Parekh L. P. Dr. K. D. Vaishnav 12 Rm 2.4 Dr. A. A. Pathak 2.7 Dr. Z. B. Jani 2.6 Management Representatives: 3.1 Dr. J. H. Pancholi J-H. Panetus 3. 3.2 Mr. Gordhanbhai Thakkar 🛛 🛩 Dr. D. B. Rathva 🗸 External Expert 4. Administrative Staff Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant) 5. 5.1 Alumni Member 6. 6.2 Ms. Anchal Yadav Dr. Ms. Leelaben Swami 6.1 Shri Atmaram Desai Members of Parents Association 7. Dr. Atul Agrawal Community Representative 8.



Administrative Office : Room No. 01, Arts & Science Building, College Campus, Rajmahel RoadPATAN (N.G.) 384265. Phone 02766 - 297732 E-mail : artspatan@yahoo.co.in Website : www.patanarts.org



Agenda:

- To welcome the students and inform them about various student-centred facilities and programmes available in the College
- To brief about the rules of the College and the value of 'discipline' in this institution
- To brief about NAAC and IQAC
- · To inform about scholarships, sports, NSS and other co-curricular activities
- To take necessary steps for the implementation of NEP 2020 in the First Year B. A. Programme from Academic Year 2023-24

The following proceedings took place and certain points were discussed in the meeting:

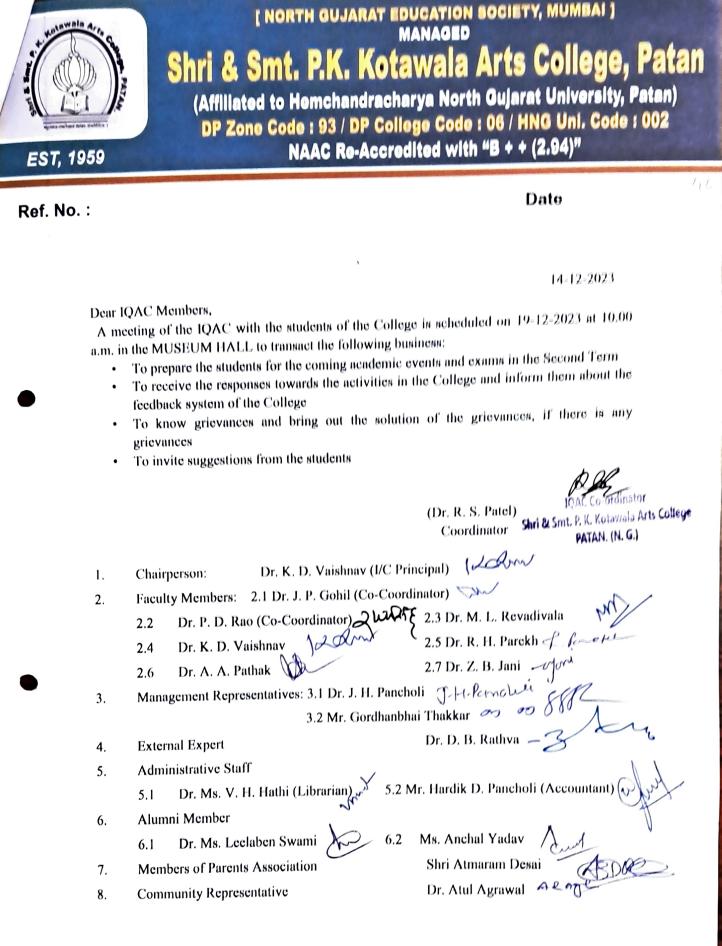
- 1. The meeting of IQAC with the students, especially new entrants, began with a prayer by one of our senior students. It spread positivity in the large Museum Hall.
- 2. The Principal and Coordinator of IQAC first of all welcomed the students in this new academic stage of their career building. The Principal informed the students about different amenities like well-equipped library, a large play-ground with qualified and successful physical director, Women Cell, well-qualified teaching staff and very competent non-teaching staff, NSS and NCC units, SCOPE labs, well-equipped infrastructure, etc. available in the College. The Principal also informed them about the old legacy of discipline in this institute and also expected them to follow the same legacy in their three years' stay at the institute.
- 3. The IQAC co-ordinator informed the students about NAAC and also acquainted them about the institution's expectation from the students.
- 4. The Principal informed the students about different scholarship schemes provided by the government. Moreover, they were also informed about the concern of the Management in the form of insurance for all the students on the campus.
- Principal as the Chairperson of the IQAC discussed the whole concept of NEP 2020 and decided to take necessary steps for the effective and successful implementation of the NEP 2020.

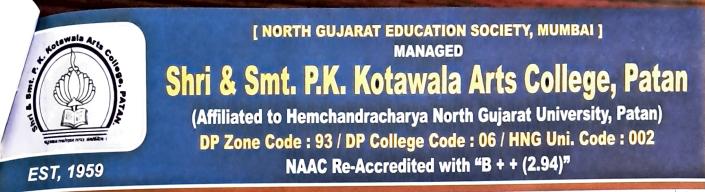
(Dr. R. S. PaleA Co-ordinator Cochati Barny P. K. Kotawala Arts College PATAN. (N.G.)

Administrative Office : Room No. 01, Arts & Science Building, College Campus, Rajmahel Road, PATAN (N.G.) 384265. Phone 02766 - 297732 E-mail : artspatan@yahoo.co.in Website : www.patanarts.org

1. 2.	Chairperson: Prin. Dr. L. S. Patel Skilly Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator) 2 2.2 Dr. P. D. Rao (Co-Coordinator) 2 2.3 Dr. M. L. Revadivala 2.4 Dr. K. D. Vaishnav 2 2.5 Dr. R. H. Parekh <i>f. foreku</i> 2.6 Dr. A. A. Pathak 2 2.7 Dr. Z. B. Jani <i>Jord</i> Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Pancholi 3.2 Mr. Gordhanbhai Thakkar 3 30 Mr. Gordhanbhai Thakkar 3 3			
3.	Management Representatives: 3.1 Dr. J. H. Pancholi J. H. Panchur			
	3.2 Mr. Gordhanbhai Thakkar 🦙 🐡 881			
4.	External Expert: Dr. D. B. Rathva			
5.	Administrative Staff			
	5.1 Dr. Ms. V. H. Hathi (Librarian) 5.2 Mr. Hardik D. Pancholi (Accountant)			
6.	Alumni Member			
	6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Anchal Yadav			
7.	Members of Parents Association Shri Atmaram Desai			
8.	Community Representative Dr. Atul Agrawal			

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Ref. No. :

Date

Minutes of the Meeting with Students held on 19th December 2023

Agenda:-

- To prepare the students for the coming academic events and exams in the Second Term.
- To receive the responses towards the activities in the College and inform them about the feedback system of the College.
- To know grievances and bring out the solution of the grievances, if there is any grievances.
- To invite suggestions from the students.

The following proceedings took place and certain points were discussed in the meeting:

- 1. The meeting of IQAC with all the students began with a prayer by one of our senior students. It spread positivity in the large Museum Hall.
- 2. The Principal and Chairman of IQAC first of all appreciated the performance of the students at university exams of the previous semesters. He asked the students to respond to the activities they had during the earlier half of the academic year.
- 3. The IQAC asked the students to express their grievances, if any, through the letter box placed in the College. The students are given surety that their grievances will be paid special attention and solved amicably.
- 4. The Principalalso invited suggestions from the students regarding any problem or hardship they are facing. The College is open to all the positive suggestions coming from any section of the College. The authorities believe in the motto, "If you are satisfied with us, tell others. If you are not, tell us".

Dr. K. D. Vaishnav (I/C Principal)

(Dr. R. S. Patel) Coordinator

ordinator Shri & Smt. P. K. Kotawaia Arts College PATAN. (N. G.)

Chairperson: 1.

2.

Faculty Members: 2.1 Dr. J. P. Gohil (Co-Coordinator)

Dr. P. D. Rao (Co-Coordinator) 2005 2.3 Dr. M. L. Revadivala 2.5 Dr. R. H. Parekh & Parekke 2.7 Dr. Z. B. Jani Mori 2.2

- Dr. K. D. Vaishnav Kohm 2.4
- Dr. A. A. Pathak 2.6

3.	3.2 Mr. Gordhanbhai Thakkar	H-Permercui	
4.	External Expert Dr. D. B.	Rathva - 3 K K	
5.	Administrative Staff 5.1 Dr. Ms. V. H. Hathi (Librarian)		
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6.	Alumni Member	A ,	
	6.1 Dr. Ms. Leelaben Swami 6.2 Ms. Ancha	al Yadav / Court A	
7.	Chri Atm	aram Desat	
8.Co	Community Representative Dr. Atul	Agrawal A 2 A 2	

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